

Compliance Checklist (EU) No 1321/2014 PART-CAMO

up to Amdt. (EU) No 2020/270
CAMO initial application or change



CAMO.A.	AMC / GM	Content	CAME Reference	Comments	Status
115	AMC2 CAMO.A.115	Application for an organisation certificate General			
115(a)	AMC1 CAMO.A.115	Application for an organisation certificate Application in a form and manner established by ACG (FORM 2)			
115(b)	GM1 CAMO.A.115(b)	Application for an organisation certificate Procedure for changes not requiring prior approval			
115(b)(1)		Application for an organisation certificate For initial certificate: results of a pre-audit performed by the organisation			
115(b)(2)	AMC1 CAMO.A.115(b)(2)	Application for an organisation certificate Documentation how compliance with applicable requirements will be established (CAME)			
120(b)		Means of compliance If an alternate to an AMC wishes to be used: provide ACG with a full description of the alternative means of compliance (AltMoC)			
125(c)		Terms of approval and privileges of the organisation Scope of work shall be specified in the CAME			
125(d)(3)	AMC1 CAMO.A.125(d)(3)	Terms of approval and privileges of the organisation Subcontracting of continuing airworthiness tasks			
125(e)	GM1 CAMO.A.125(e)	Terms of approval and privileges of the organisation Airworthiness review			
125(f)	GM1 CAMO.A.125(f)	Terms of approval and privileges of the organisation Permit to fly			
130	AMC1+AMC2+GM1 CAMO.A.130	Changes to the organisation <ul style="list-style-type: none"> • Application time frames • Management of changes • Changes (not) requiring prior approval 			
130(a), (b)	GM1+GM2 CAMO.A.130(a)(1) GM1 CAMO.A.130(b)	Changes to the organisation Submit application for change requiring ACG approval			
130(c)		Changes to the organisation Notification to ACG for changes not requiring approval			
135(a)(1)		Continued validity Compliance with regulation			

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135(a)(2)		Continued validity Access of competent authority members to organisation			
135(a)(3)		Continued validity Certificate not being surrendered or revoked			
135(b)		Continued validity Termination, suspension or revocation of the AOC automatically invalidates the organisation certificate			
135(c)		Continued validity Revocation or surrender: certificate shall be returned to ACG			
140(a)		Access Access for competent authority defined in CAMO.A.105			
140(b)		Access Access for authority defined in CAMO.B.300			
150	AMC1+GM1 CAMO.A.150	Findings <ul style="list-style-type: none"> • General • Causal Analysis 			
150(a)(1)		Findings Identification of the root cause			
150(a)(2)		Findings Define corrective action plan			
150(a)(3)		Findings Demonstrate corrective action implementation			
150(b)		Findings Finding periods			
155(a)		Immediate reaction to a safety problem Implementation of safety measures mandated by the competent authority			
155(b)		Immediate reaction to a safety problem Implementation of any relevant mandatory safety information issued by EASA			
160	AMC1+AMC2+GM1 CAMO.A.160	Occurrence reporting General + Mandatory Reporting			
160(a)		Occurrence reporting Implementation of an occurrence reporting system			

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160(b)	GM1 CAMO.A.160(b)	Occurrence reporting Occurrence report to ACG and to the organisation responsible for design			
160(c)		Occurrence reporting Occurrence reports shall be in a form and manner established by ACG			
160(d)		Occurrence reporting Reports shall be made as soon as possible, max 72 hours			
160(e)		Occurrence reporting Follow-up report to provide details of actions to prevent similar occurrences in the future			
200	GM1 CAMO.A.200	Management system General			
200(a)		Management system Establish, implement and maintain a management system			
200(a)(1)	AMC1 CAMO.A.200(a)(1)	Management system Definition of responsibility and accountability throughout the organisation; safety accountability of AM			
200(a)(1)	GM1+GM2 CAMO.A.200(a)(1)	Management system <ul style="list-style-type: none"> • Safety action group • Accountability and responsibility 			
200(a)(2)	AMC1+GM1 CAMO.A.200(a)(2)	Management system Description of the overall philosophies and principles; safety policy			
200(a)(3)	AMC1+GM1+GM2 CAMO.A.200(a)(3)	Management system Identification of aviation safety hazards; management of risks			
200(a)(4)	AMC1+GM1 CAMO.A.200(a)(4)	Management system Personnel trained and competent to perform their tasks			
200(a)(5)	GM1 CAMO.A.200(a)(5)	Management system Documentation of all management system key processes			
200(a)(6)	AMC1+AMC2+AMC3 +AMC4+GM1 CAMO.A.200(a)(6)	Management system Function to monitor compliance with the relevant requirements			

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200(a)(7)		Management system Any additional requirements that are laid down in this Regulation			
200(b)		Management system Management system dependent on size of organisation, nature and complexity of activities			
200(c)		Management system Integrated management system if applicable			
200(d)		Management system For licensed air carriers in accordance with (EC) No 1008/2008 management system shall be integrated in operator's management system			
202	AMC1+GM1 CAMO.A.202	Internal safety reporting scheme General			
202(a)		Internal safety reporting scheme Establish an internal safety reporting scheme			
202(b)		Internal safety reporting scheme Collection and evaluation of occurrences which are not mandatory to report			
202(c)(1)		Internal safety reporting scheme Identification of causes and contributing factors; safety risk management			
202(c)(2)		Internal safety reporting scheme Evaluation of occurrences, hazards; method to circulate the information as necessary			
202(d)		Internal safety reporting scheme Access to internal safety reporting scheme to subcontractor			
202(e)		Internal safety reporting scheme Cooperation on safety investigations with other organisations			
205	GM1 CAMO.A.205	Contracting and subcontracting Responsibility when contracting or subcontracting			
205(a)(1)		Contracting and subcontracting Ensure that contracting activities conform to requirements			

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205(a)(2)		Contracting and subcontracting Ensure that any aviation safety hazard associated with (sub-)contracting are part of the management system			
205(b)		Contracting and subcontracting Subcontracted organisation shall work under the approval of the organisation; Ensure access of ACG to subcontracted organisation			
215	AMC1 CAMO.A.215	Facilities Suitable office accommodation at appropriate locations for personnel			
220	AMC1+AMC2+GM1 CAMO.A.220	Record-keeping General			
220(a)(1)		Record-keeping (continuing airworthiness management records) Records shall be retained			
220(a)(2)		Record-keeping (continuing airworthiness management records) record all details of work carried out			
220(a)(3)		Record-keeping (continuing airworthiness management records) If applicable: retain a copy of each ARC and recommendation issued or extended			
220(a)(4)		Record-keeping (continuing airworthiness management records) If applicable: retain a copy of each permit to fly issued			
220(a)(5)		Record-keeping (continuing airworthiness management records) Retain a copy of all records until 3 years after the responsibility of the A/C has been permanently transferred			
220(a)(6)		Record-keeping (continuing airworthiness management records) Termination of organisations operation: retained records to be transferred to operator			
220(b)(1)(i)		Record-keeping (management system, contracting and subcontracting records) Retain records of management system key processes			

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(EU) No 1321/2014 PART-CAMO
 up to Amdt. (EU) No 2020/270
 CAMO initial application or change



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220(b)(1)(ii)		Record-keeping (management system, contracting and subcontracting records) Retain records for contracts			
220(b)(2)		Record-keeping (management system, contracting and subcontracting records) Management system records and contracts to be kept for minimum of 5 years			
220(c)(1)(i)		Record-keeping (personnel records) Qualification and experience of personnel			
220(c)(1)(ii)	AMC1 CAMO.A.220(c)(1)(ii)	Record-keeping (personnel records) Qualification and experience of all ARS and permit to fly staff			
220(c)(2)		Record-keeping (personnel records) Details of any appropriate qualification, experience and training; copy of authorisation			
220(c)(3)		Record-keeping (personnel records) Personnel records to be retained until 3 years after the person has left the organisation			
220(d)		Record-keeping Establish a system of record-keeping that allows adequate storage and traceability			
220(e)		Record-keeping Format of the records shall be specified in the organisation's procedures			
220(f)		Record-keeping Protection from damage, alteration and theft			
300	AMC1+AMC2+GM1 CAMO.A.300	CAME CAME layout			
300(a)(1)	AMC1 CAMO.A.300(a)(1)	CAME Statement signed by the accountable manager			
300(a)(2)		CAME Safety policy			
300(a)(3)		CAME Scope of work			
300(a)(4)		CAME General description of the manpower resources			

Compliance Checklist
(EU) No 1321/2014 PART-CAMO
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CAMO.A.	AMC / GM	Content	CAME Reference	Comments	Status
300(a)(5)		CAME Title(s) and name(s) of person(s)			
300(a)(6)		CAME Duties, accountabilities, responsibilities and authorities of the persons nominated			
300(a)(7)		CAME Organisation chart			
300(a)(8)		CAME List of staff authorised to issue ARC or recommendations and staff issuing permit to fly			
300(a)(9)		CAME General description and location of the facilities			
300(a)(10)		CAME Description of the internal safety reporting scheme			
300(a)(11)		CAME Procedures specifying how the organisation ensures compliance			
300(a)(11)(i)		CAME Documentation of management system key processes			
300(a)(11)(ii)		CAME Procedures defining how the organisation controls any contracted and subcontracted activities			
300(a)(11)(iii)		CAME Continuing airworthiness management, airworthiness review and permit to fly procedures			
300(a)(11)(iv)		CAME Procedure defining the scope of changes not requiring prior approval			
300(a)(11)(v)		CAME CAME amendment procedures			
300(a)(12)		CAME List of approved aircraft maintenance programmes			
300(a)(13)		CAME List of maintenance contracts			
300(a)(14)		CAME List of currently approved alternative means of compliance			

Compliance Checklist (EU) No 1321/2014 PART-CAMO

up to Amdt. (EU) No 2020/270
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300(b)		CAME CAME shall be amended as necessary to remain an up-to-date description of the organisation			
300(c)		CAME Amendments to the CAME shall be managed as defined in the procedure			
305(a)	AMC1 CAMO.A.305(a)	Personnel requirements Accountable manager			
305(a)(1)		Personnel requirements Availability of all necessary resources to manage continuing airworthiness			
305(a)(2)		Personnel requirements Establishment and promotion of safety policy			
305(a)(3)	AMC1+GM1 CAMO.A.305(a)(3)	Personnel requirements Nominate a person or group of persons with the responsibility of ensuring that the organisation always complies with requirements			
305(a)(4)	AMC1 CAMO.A.305(a)(4); (a)(5)	Personnel requirements Nominate a person or group of persons with the responsibility for managing the compliance monitoring function			
305(a)(5)	AMC1 CAMO.A.305(a)(4); (a)(5) GM1 CAMO.A.305(a)(5)	Personnel requirements Nominate a person or group of persons with the responsibility for managing the development, administration, and maintenance of effective safety management processes			
305(a)(6)		Personnel requirements Direct access of nominated persons to accountable manager			
305(a)(7)		Personnel requirements The accountable manager shall demonstrate a basic understanding of regulation			
305(b)(1)		Personnel requirements For licensed air carriers the accountable manager of the CAMO and the air carrier shall be the same person			

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up to Amdt. (EU) No 2020/270
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305(b)(2)	AMC1 CAMO.A.305(b)(2)	Personnel requirements Nominate a person responsible for the management and supervision of continuing airworthiness (postholder)			
305(c)	AMC1 CAMO.A.305(c)	Personnel requirements Nominated persons shall demonstrate relevant knowledge, background and satisfactory experience			
305(d)	AMC1 CAMO.A.305(d)	Personnel requirements System in place to plan the availability of staff			
305(e)		Personnel requirements Be approved to carry out airworthiness reviews or recommendations and, if applicable, to issue permits to fly			
305(f)	GM1 CAMO.A.305(f)	Personnel requirements For organisations extending ARC authorised persons are required			
305(g)	AMC1+AMC2+AMC3 +AMC4+GM1+GM2+ GM3 CAMO.A.305(g)	Personnel requirements Establish and control the competency of personnel			
310(a)	AMC1 CAMO.A.310(a) AMC1 CAMO.A.310(a)(3)	Airworthiness review staff qualifications Experience, appropriate Part-66 license or aeronautical degree, maintenance training			
310(b)		Airworthiness review staff qualifications Requirements for ARS without Part-66 license or aeronautical degree			
310(c)	AMC1 CAMO.A.310(c)	Airworthiness review staff qualifications ARS shall be accepted by ACG			
310(d)	AMC1 CAMO.A.310(d)	Airworthiness review staff qualifications Appropriate experience for ARC			
315	AMC1 CAMO.A.315	Continuing airworthiness management General			
315(a)		Continuing airworthiness management Continuing airworthiness management shall be carried out in accordance with Part-M or Part-ML as applicable			
315(b)(1)	GM1 CAMO.A.315(b)(1)	Continuing airworthiness management Aircraft maintenance programme, reliability programme			

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up to Amdt. (EU) No 2020/270
CAMO initial application or change



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315(b)(2)		Continuing airworthiness management Copy of the aircraft maintenance programme to the owner or operator responsible			
315(b)(3)	AMC1 CAMO.A.315(b)(3)	Continuing airworthiness management Data used for any modification and repairs			
315(b)(4)	AMC1 CAMO.A.315(b)(4)	Continuing airworthiness management For CMPA used by licensed air carriers, procedure for non-mandatory modifications required			
315(b)(5)	GM1 CAMO.A.315(b)(5)	Continuing airworthiness management Aircraft, engine(s), propeller(s) and components require appropriately approved maintenance organisation			
315(b)(6)		Continuing airworthiness management Order maintenance, supervise activities, and coordinate related decisions			
315(c)	AMC1+AMC2+GM1 CAMO.A.315(c)	Continuing airworthiness management Written maintenance contract			
315(c)(1)		Continuing airworthiness management Maintenance carried out by appropriately approved maintenance organisation			
315(c)(2)		Continuing airworthiness management Specify continuing airworthiness tasks			
315(d)(1)	GM1 CAMO.A.315(d)	Continuing airworthiness management Work order in case of an aircraft requiring unscheduled line maintenance			
315(d)(2)	GM1 CAMO.A.315(d)	Continuing airworthiness management Work order in case of component maintenance, including engine and propeller maintenance, as applicable			
315(e)		Continuing airworthiness management Human factors and human performance limitations			
320		Continuing airworthiness management Airworthiness reviews in accordance with Part-M or Part ML as applicable			
325	AMC1+GM1+GM2 CAMO.A.325	Continuing airworthiness management Applicable current maintenance data			